

**Position Title:** Senior Project Manager

**Position Type:** Full-Time Salaried

**Employer:** Visible Network Labs

**Salary Range:** \$68,000 - \$82,000, depending on degree and experience

### **About Visible Network Labs (VNL)**

VNL is a social enterprise whose mission is to facilitate a supportive network of people, organizations, and communities who believe in the value of working together to promote social connectedness. We provide technology-based tools ([PARTNER CPRM](#) and [PARTNERme](#)) and services that help people leverage network science to strengthen supportive connections and improve the outcomes of their work. Our growing team is made up of people committed to our core values and focused on reaching goals for ourselves and our partners. Like us, our clients often have a social mission, and we take a community-based participatory approach in developing feasible and impactful solutions.

- Our typical [PARTNER CPRM](#) client is a public or non-profit organization that has invested in a collaborative, network approach to solving a specific social change goal. We partner with them in assessing the extent to which their approach is achieving effective and lasting systems change, focusing on translating research to practice, supporting continuous quality improvement, and building network leadership capacity.
- Our typical [PARTNERme](#) client is a health or social services provider aiming to incorporate assessment of their clients' social support networks and social determinant of health needs into their workflows.

We have over 20 years of experience providing network and systems evaluation solutions to clients including the Robert Wood Johnson Foundation, County Health Rankings & Roadmaps, Kaiser Permanente, the US Department of Veterans Affairs, Help Me Grow, the Bill and Melinda Gates Foundation, and dozens of other foundations, public health departments, and universities.

VNL is currently a fully remote workplace and we accept applicants from anywhere in the U.S. However, we do anticipate transitioning to an optional hybrid workplace sometime in the future and therefore living in Colorado is a plus.

### **Core Responsibilities**

1. Lead the management of approximately 6-8 PARTNER CPRM client projects at one time. At VNL, each client project is supported by a team of 2-3 support staff from the Data Science Team and ranges in duration from 6 months to 5 years. The Senior Project Manager position leads the staff teams assigned to each client and is responsible for client communication, timelines, and deliverables.
2. Contribute one or more of the following skills to the client project team: qualitative or quantitative data collection and analysis experience; data visualization expertise; or strong writing and presentation skills.
3. Lead and/or contribute to the continuous improvement of our network science products and services by working closely with our software developers, product and customer success managers, UX designers and researchers, and research and evaluation specialists.

### **Requirements**

- Master's or doctoral degree in a public health, social science, or data science related field, and at least 5 years of project management experience. Experience, training, or interest in social network analysis is a plus.
- Excellent project management and organizational skills. Demonstrated ability to pivot quickly in direction and cheerfully manage many tight deadlines with minimal supervision.
- Quantitative and/or qualitative research experience.
- Strong initiative and ability to act as a proactive contributor to the team.

- Strong sense of accountability to deadlines, colleagues, and clients.
- Interest in and affinity for working in a small, fast-paced, and for-profit start-up technology company with a highly collaborative, multidisciplinary culture.

### **Benefits**

- Be inspired by working with academic and practitioner partners and clients who are achieving systems change in diverse areas including racial equity; education; public health, mental health, and health care; social services; international development; and the justice system.
- Enjoy a generous PTO and benefits package including medical, vision, dental, 401k, life insurance, laptop, and annual professional development allowance. At VNL, we internally practice what we externally preach through our products and services, by regularly measuring employee satisfaction and well-being and continuously working to ensure a supportive work environment that promotes professional success and work/life balance.
- Thrive in a work culture in which your colleagues share your passion for solving big social problems. VNL is a mission-driven social enterprise that focuses on improving social connectedness for people and communities. We are growing rapidly but carefully and are hyper focused on finding the right people to join our team, both in terms of skills and culture fit.
- Advance your career with annual opportunities for promotion. VNL is strongly committed to salary equity throughout the company and to profit sharing.

### **To Apply**

Please submit CV/resume; cover letter; one example of a written report, research paper, or other publication for which you were the lead (or at least a contributor as part of a team); and contact information for 3 references to [jen@visiblenetworklabs.com](mailto:jen@visiblenetworklabs.com).

*VNL is an equal opportunity employer. All employment decisions at VNL are based on business needs, job requirements and individual qualifications without regard to race; color; religion or belief; gender identity or expression; national origin; political affiliation; sexual orientation; marital, civil union or domestic partnership status; mental, physical or sensory disability; genetic information; age; HIV status; membership in an employee organization; pregnancy; parental status; military service; or any other status protected by law. Candidates who are underrepresented in the fields of network and data science and research and evaluation are strongly encouraged to apply.*

*VNL requires that all employees provide proof of full vaccination for Covid-19 prior to the first day of employment. This means 2 doses of the Moderna or Pfizer vaccine or 1 dose of the Johnson & Johnson vaccine. Employees must also comply with any future federal guidance on Covid-19 booster shots. Exemptions from this policy may be granted for religious or medical reasons. This policy provides confidence to our clients (e.g. health care and those that require we have a vaccinated staff for funding) and other employees (e.g. when we have in-person meetings).*